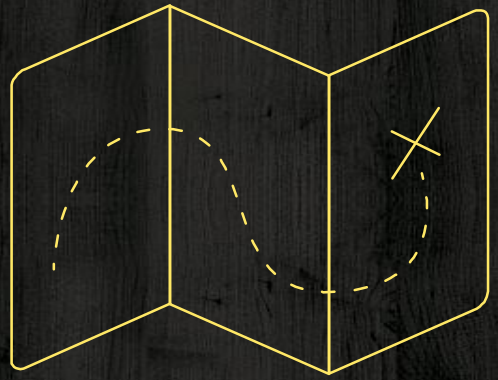
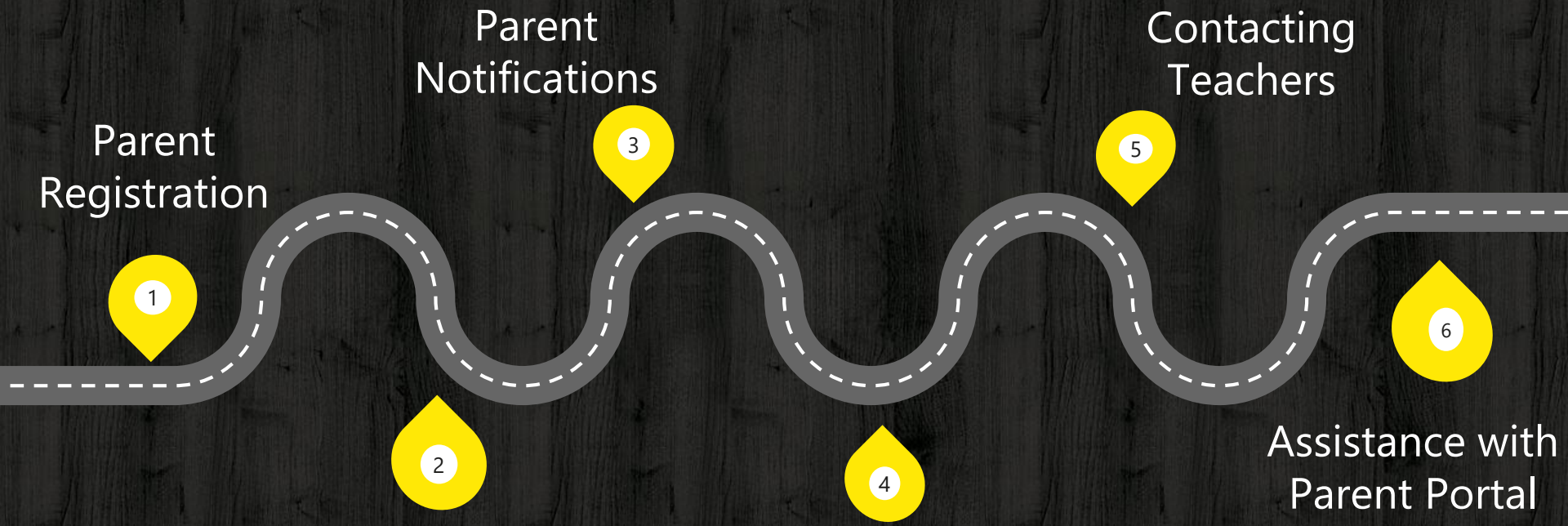
Navigating Parent Portal



October 20, 2022

Navigating Parent Portal



Website Options

District Website

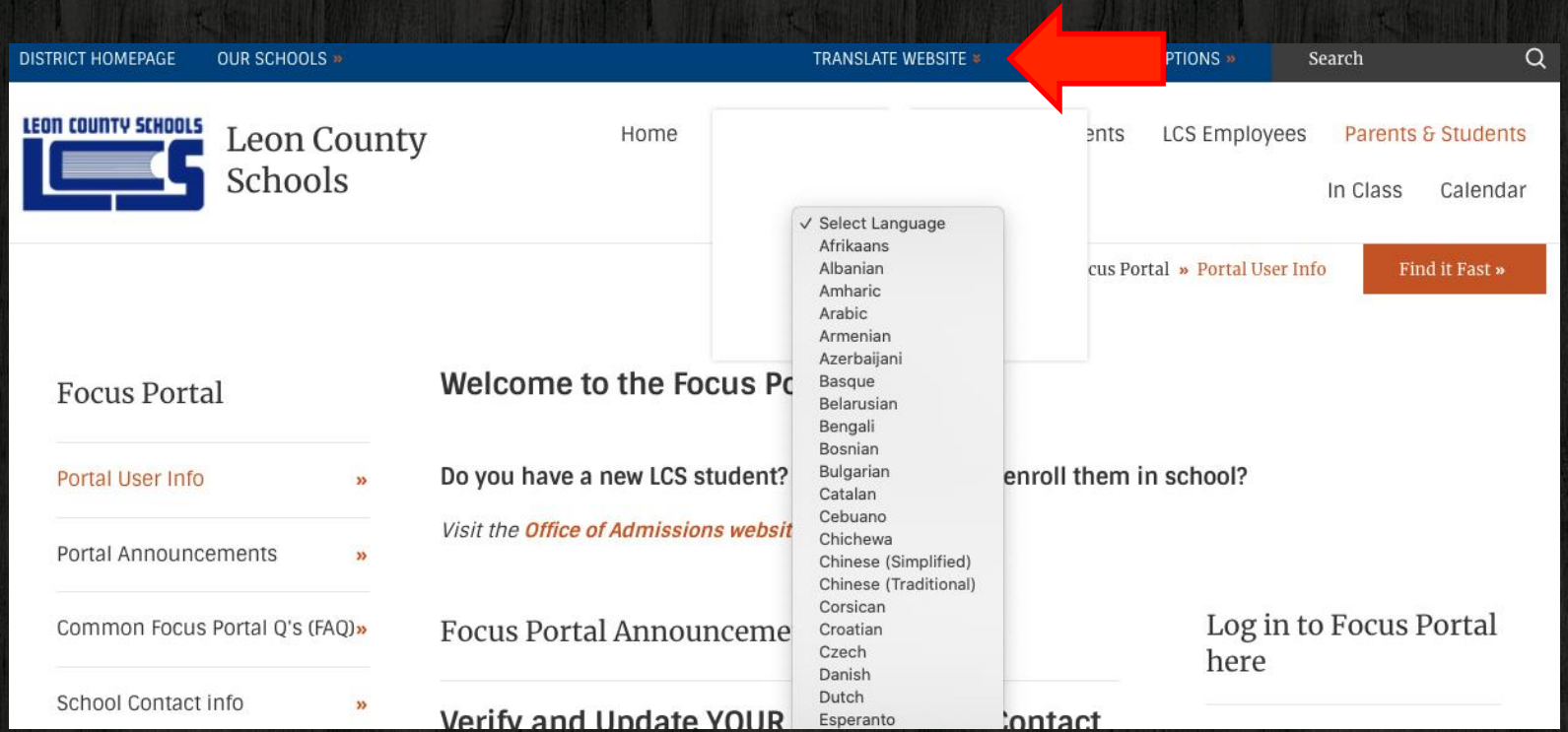
https://www.leonschools.net/

School Website

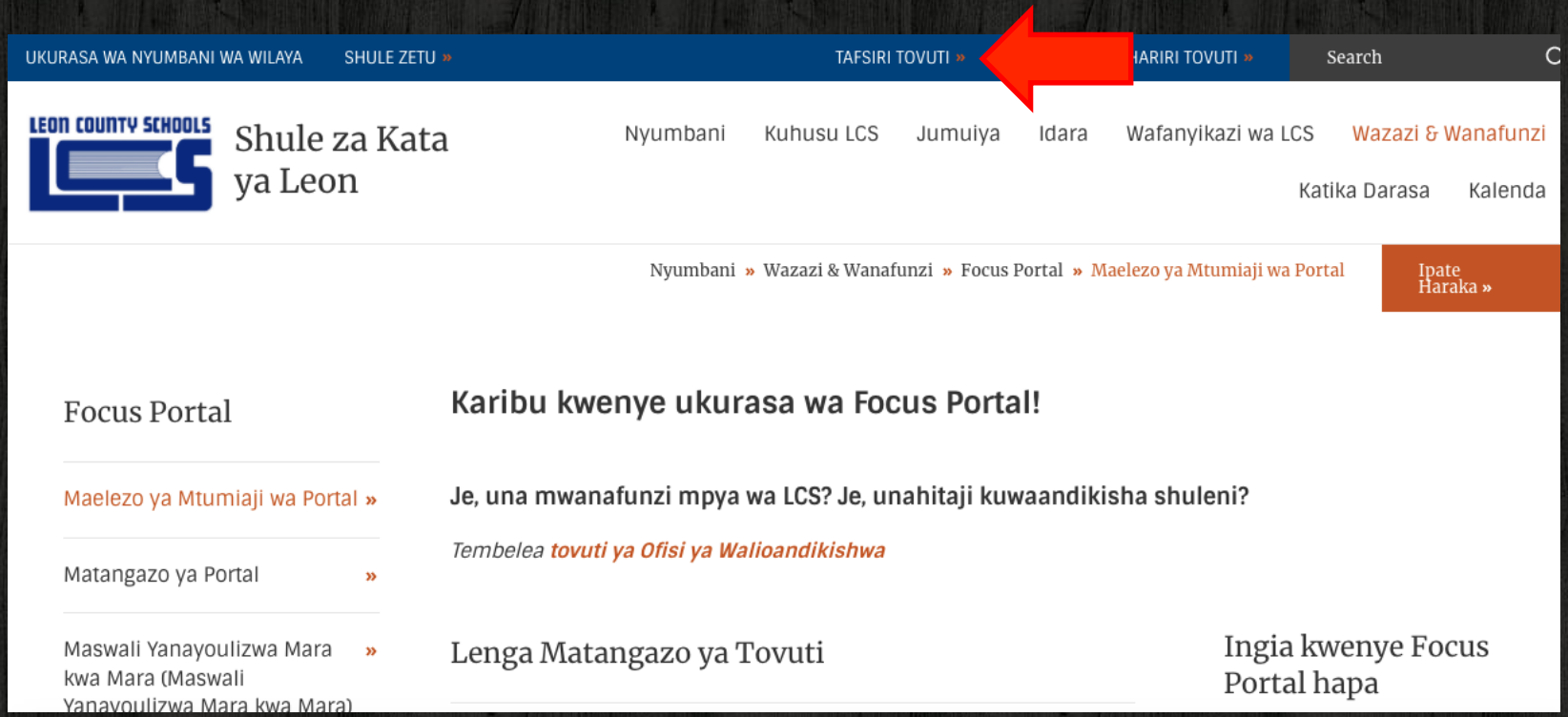
https://www.leonschools.net/sabalpalm

Translate Website to Preferred Language

Translate Website to Preferred Language

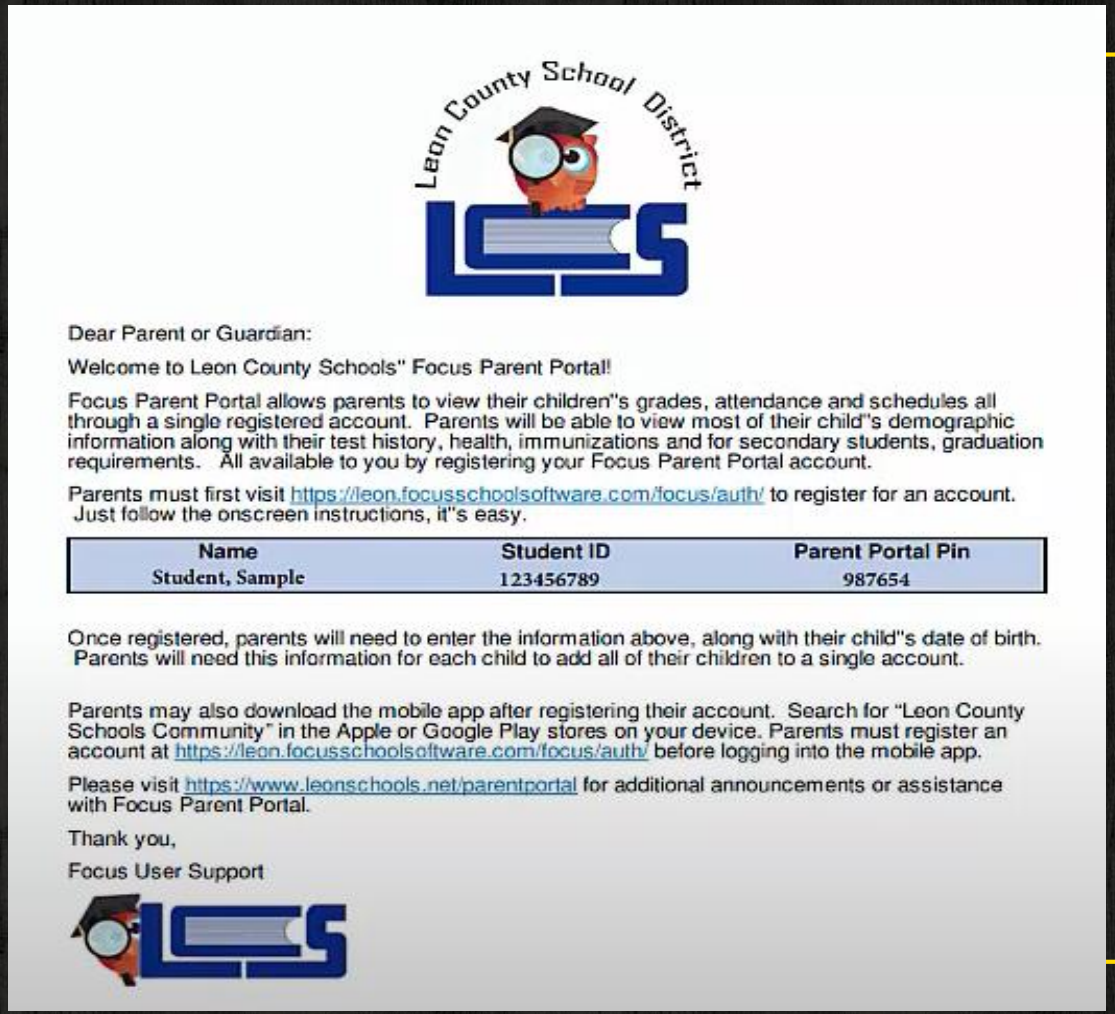


Translate Website to Preferred Language



Translate Website to Preferred Language

Parent Portal Letter



Leon County School District

Dear Parent or Guardian:

Welcome to Leon County Schools" Focus Parent Portal!

Focus Parent Portal allows parents to view their children"s grades, attendance and schedules all through a single registered account. Parents will be able to view most of their child"s demographic information along with their test history, health, immunizations and for secondary students, graduation requirements. All available to you by registering your Focus Parent Portal account.

Parents must first visit https://leon.focusschoolsoftware.com/focus/auth/ to register for an account. Just follow the onscreen instructions, it"s easy.

Name	Student ID	Parent Portal Pin
Student, Sample	123456789	987654

Once registered, parents will need to enter the information above, along with their child"s date of birth. Parents will need this information for each child to add all of their children to a single account.

Parents may also download the mobile app after registering their account. Search for "Leon County Schools Community" in the Apple or Google Play stores on your device. Parents must register an account at https://leon.focusschoolsoftware.com/focus/auth/ before logging into the mobile app.

Please visit https://www.leonschools.net/parentportal for additional announcements or assistance with Focus Parent Portal.

Thank you,

Focus User Support

Parent Portal Registration

Parent Portal Registration

Home | About LCS | Community | Departments | LCS Employees | Parents & Students | In Class | Calendar

Instructions for updating contact info

Parent Portal Resources

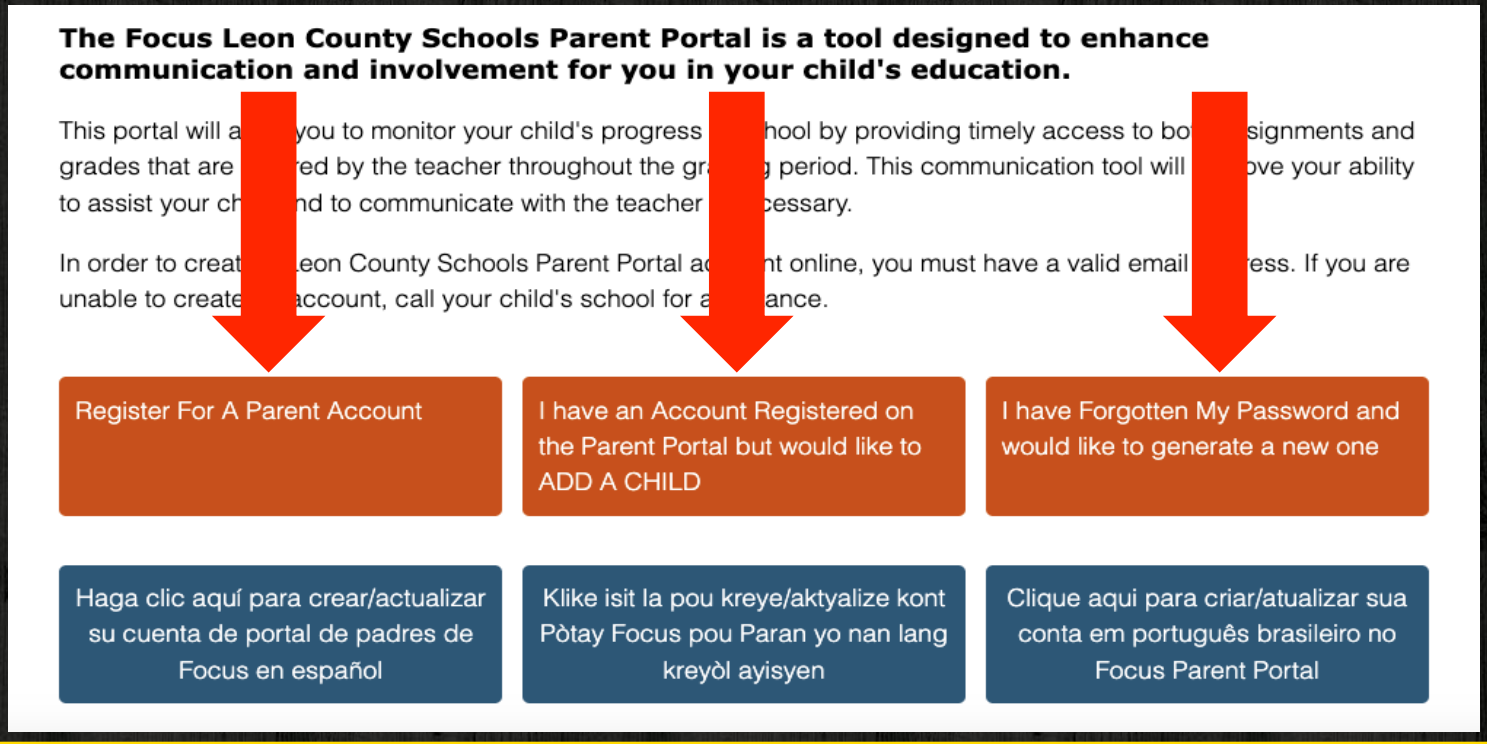
- Parent Instructions – How to Update YOUR Parent Contact Information in FOCUS
  Beginning WEDNESDAY March 18th parents with portal accounts will be able to update THEIR contact information in the web portal on FOCUS. **Do not use the app** – *login into a browser using Google Chrome or Firefox.*
- Parent Instructions – How to Update Student Health and Other Form Information
- Help Desk – Parent View of Focus Portal
- Help Desk – Parent Portal Acct Instructions

REGISTER New Portal Acct /ADD Addl Student to Acct Here

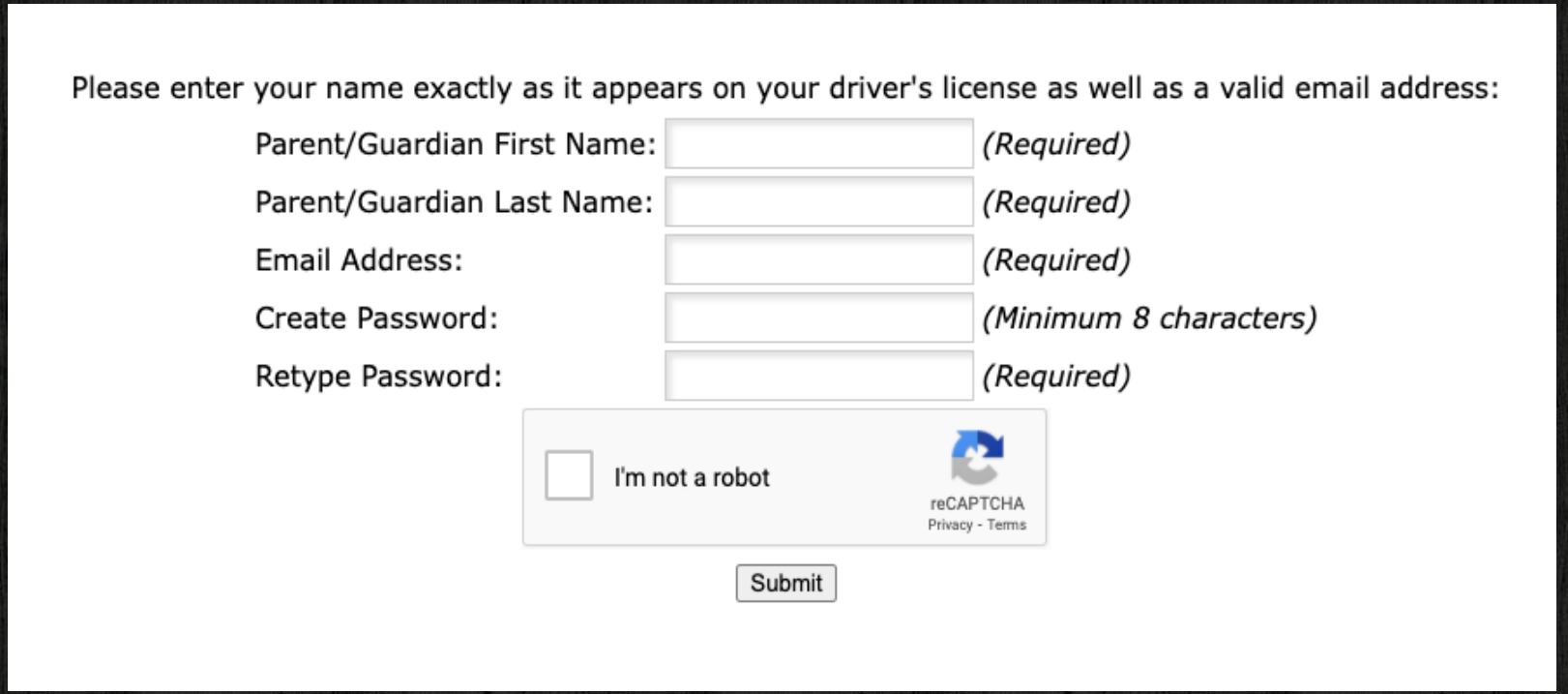
Warning: *Creating multiple accts will cause issues with viewing your child's information. If you are not sure, please try resetting your password first.*

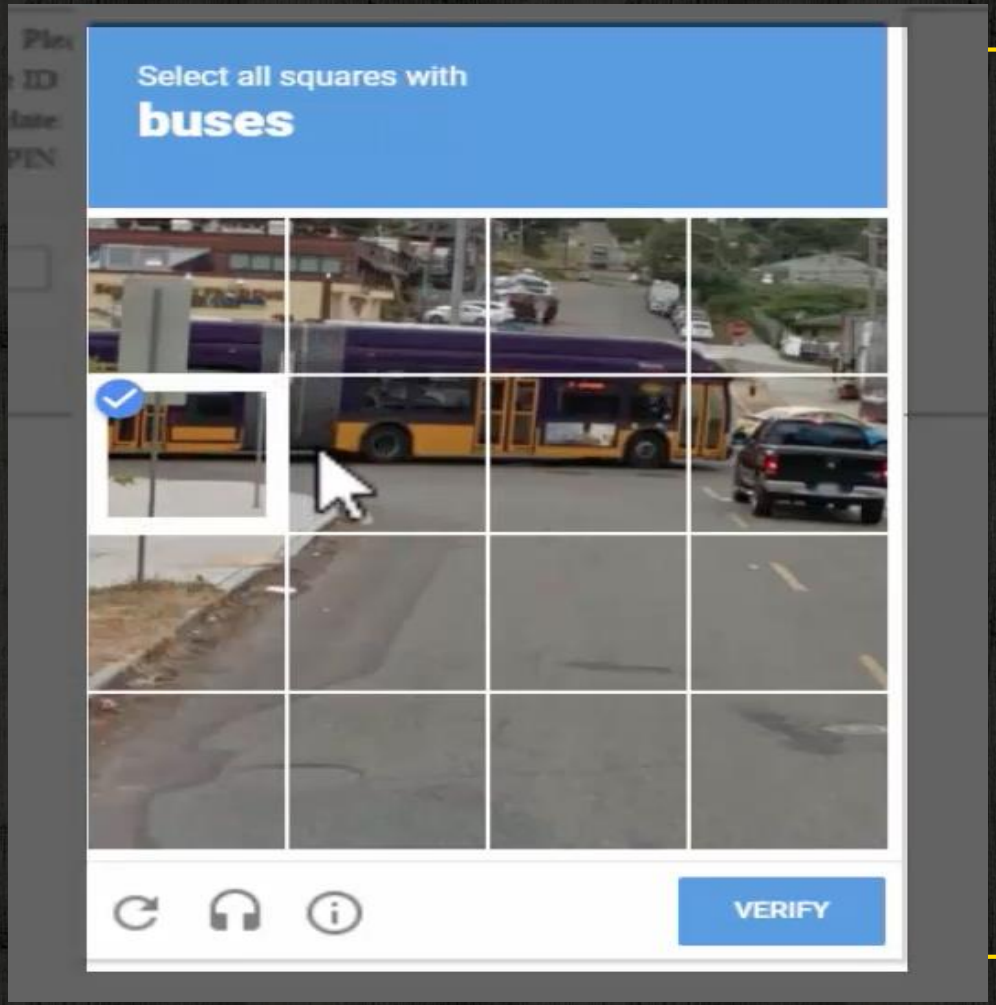
Reminder: *Username is YOUR EMAIL ADDRESS.*

Parent Portal Registration



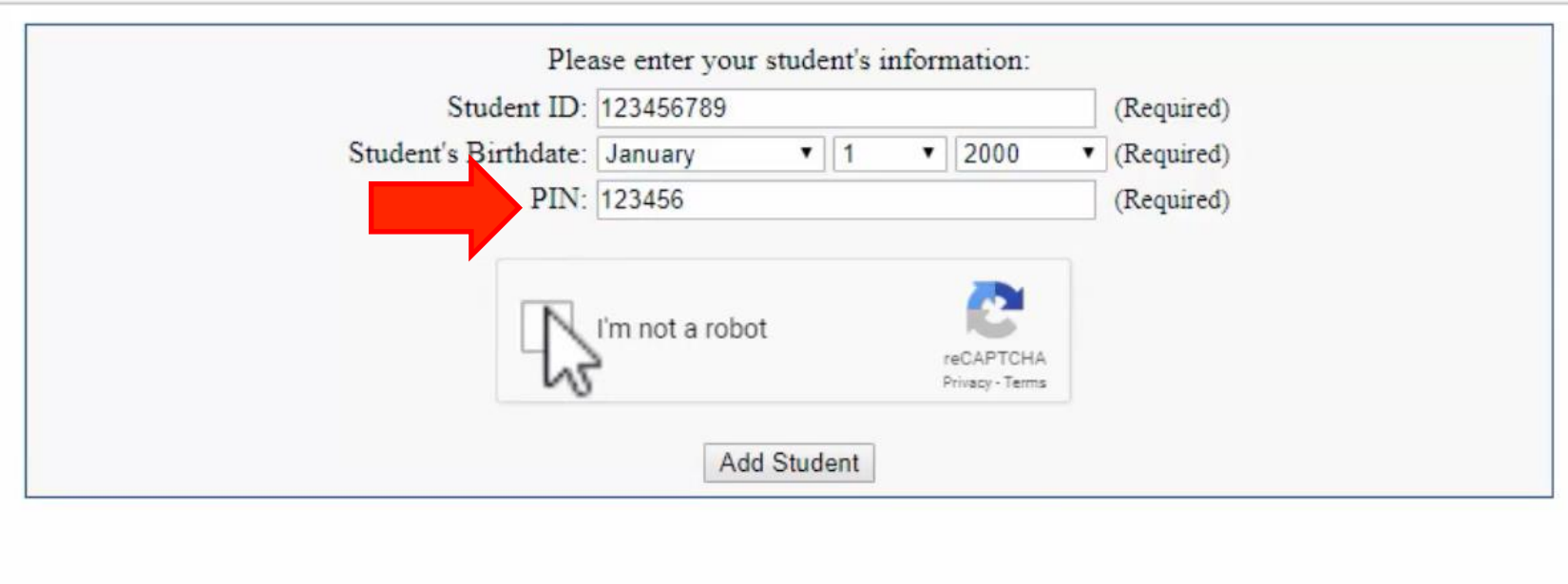
Parent Portal Registration

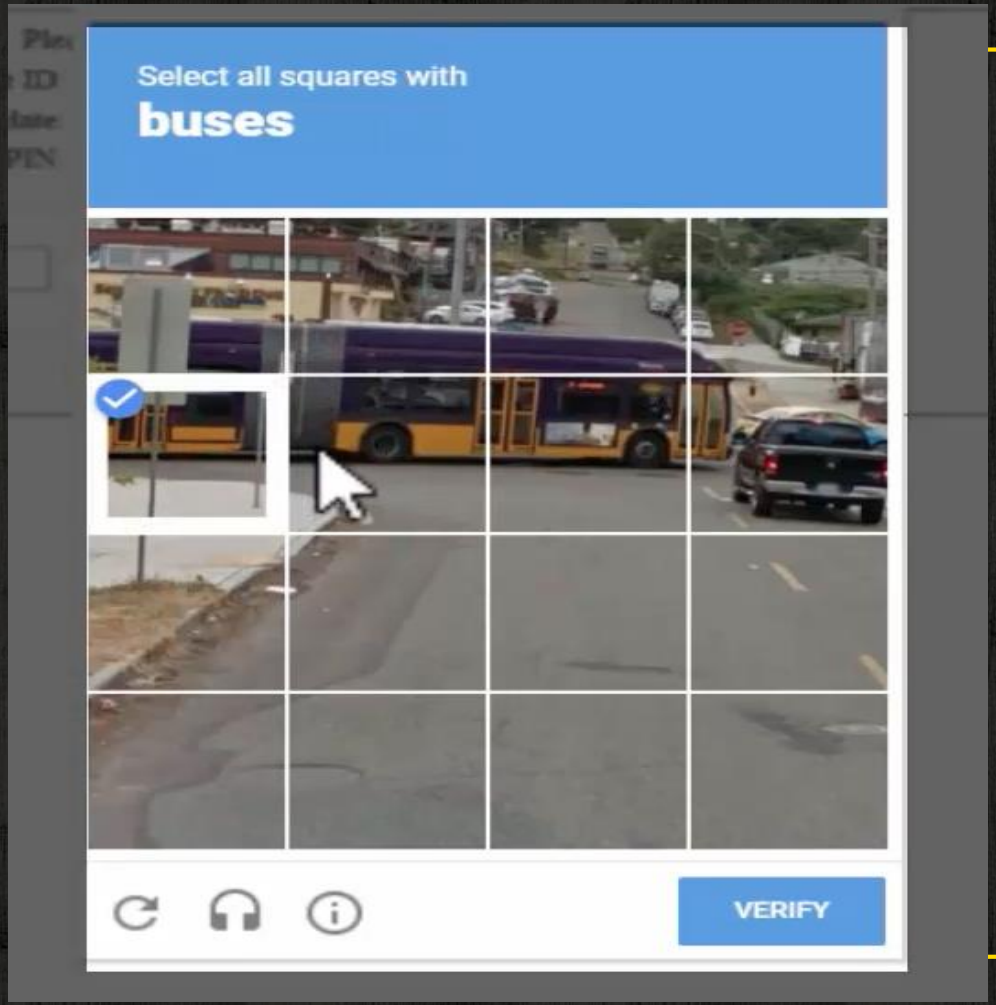




Parent Portal Registration

Parent Portal Registration





Parent Portal Registration

Add Another Child

Complete Registration

Signing into Parent Portal

Focus Portal

- Portal User Info »
- Portal Announcements »
- Common Focus Portal Q's (FAQ) »
- School Contact info »

Welcome to the Focus Portal page!

Do you have a new LCS student? Are you needing to enroll them in school?

*Visit the **Office of Admissions website***

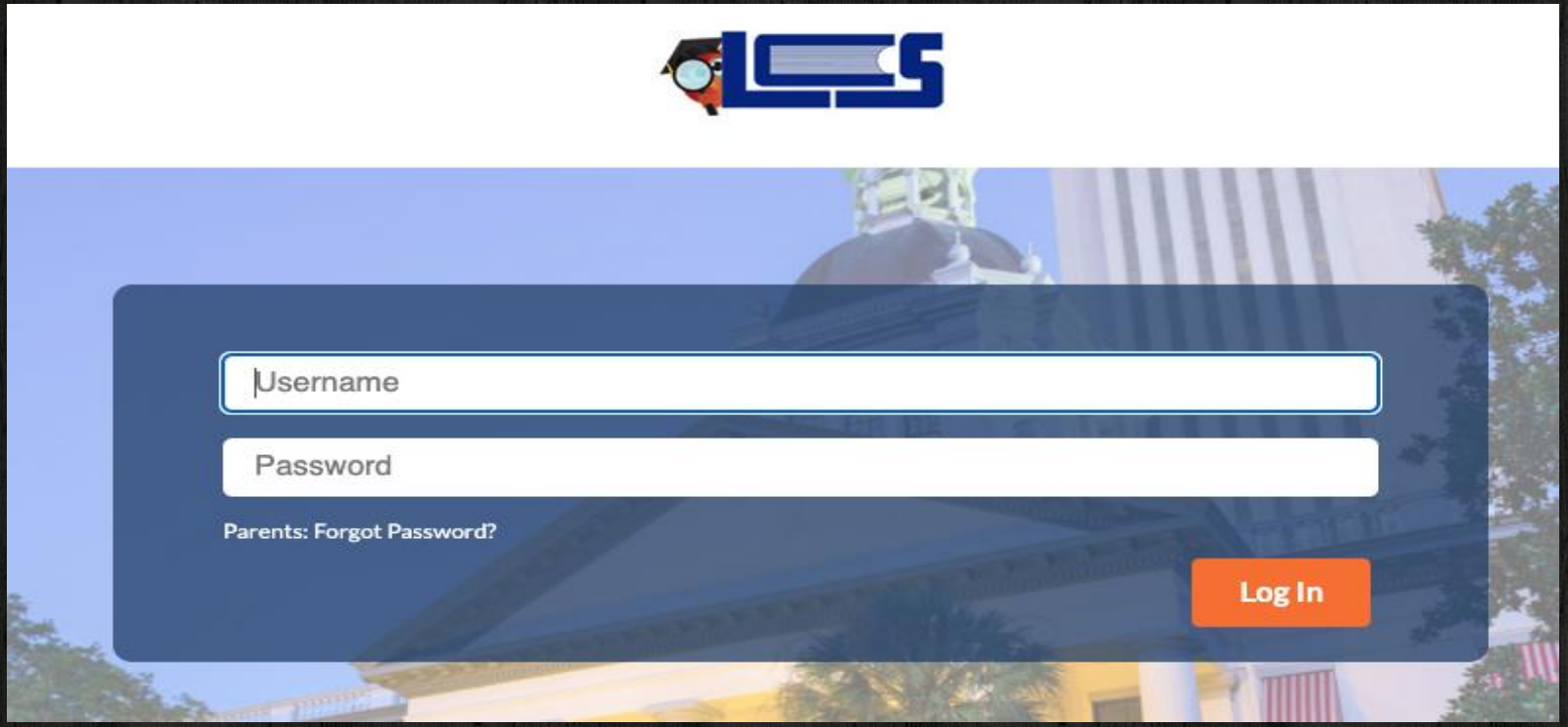
Focus Portal Announcements

Verify and Update YOUR Parent Portal Contact Information - Critical!!

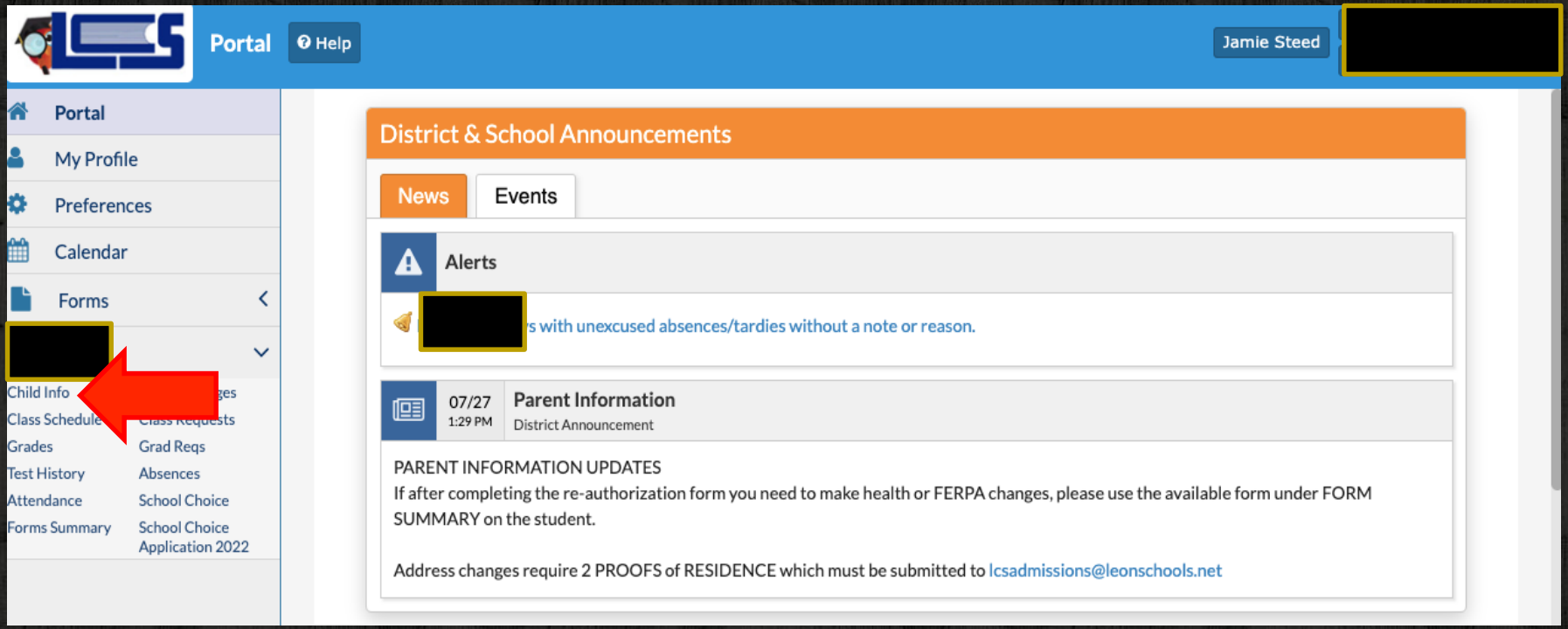
Beginning WEDNESDAY March 18th 2020 parents with portal will be able to update THEIR contact information in the web portal on FOCUS. **Do not use the app** – *login into a browser using Google Chrome or Firefox.*

Log in to Focus Portal here

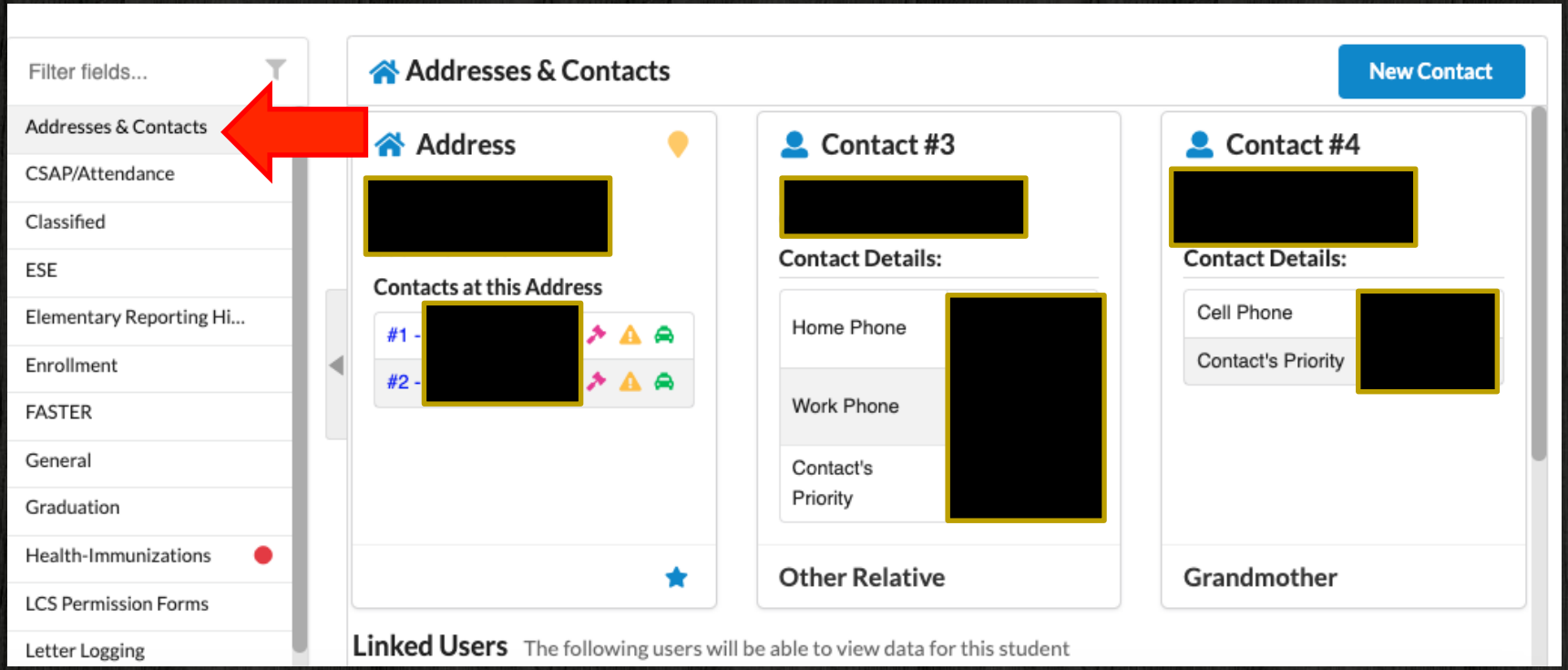
Signing into Parent Portal



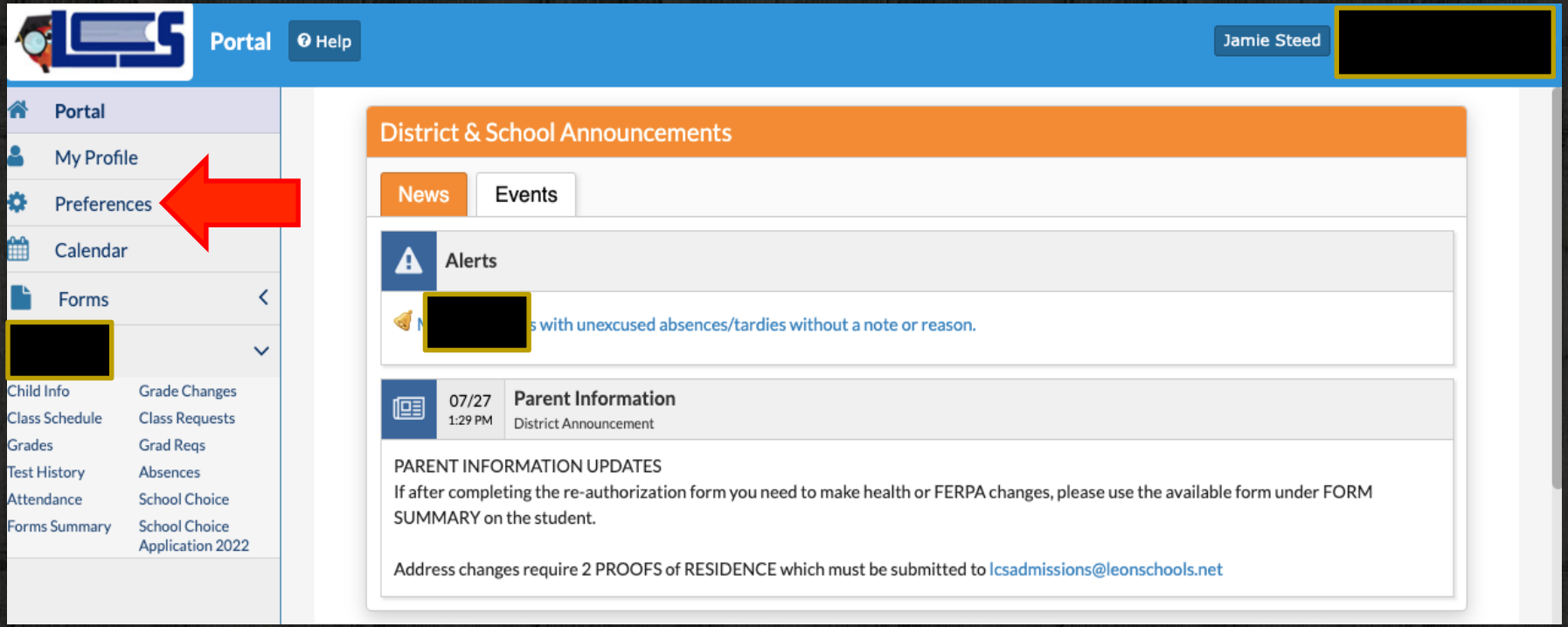
Update Child Information



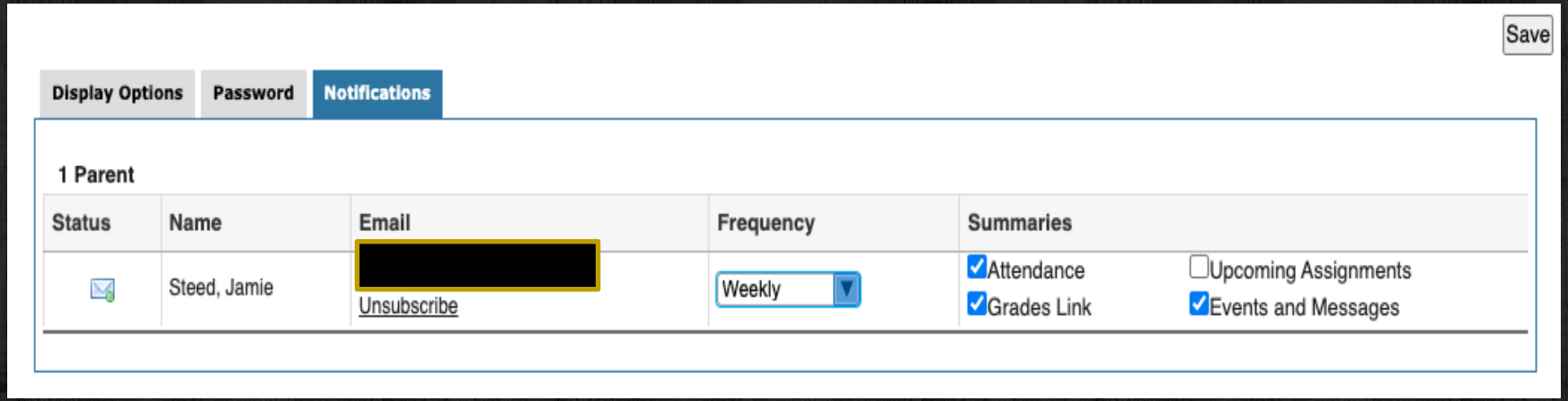
Update Parent Information



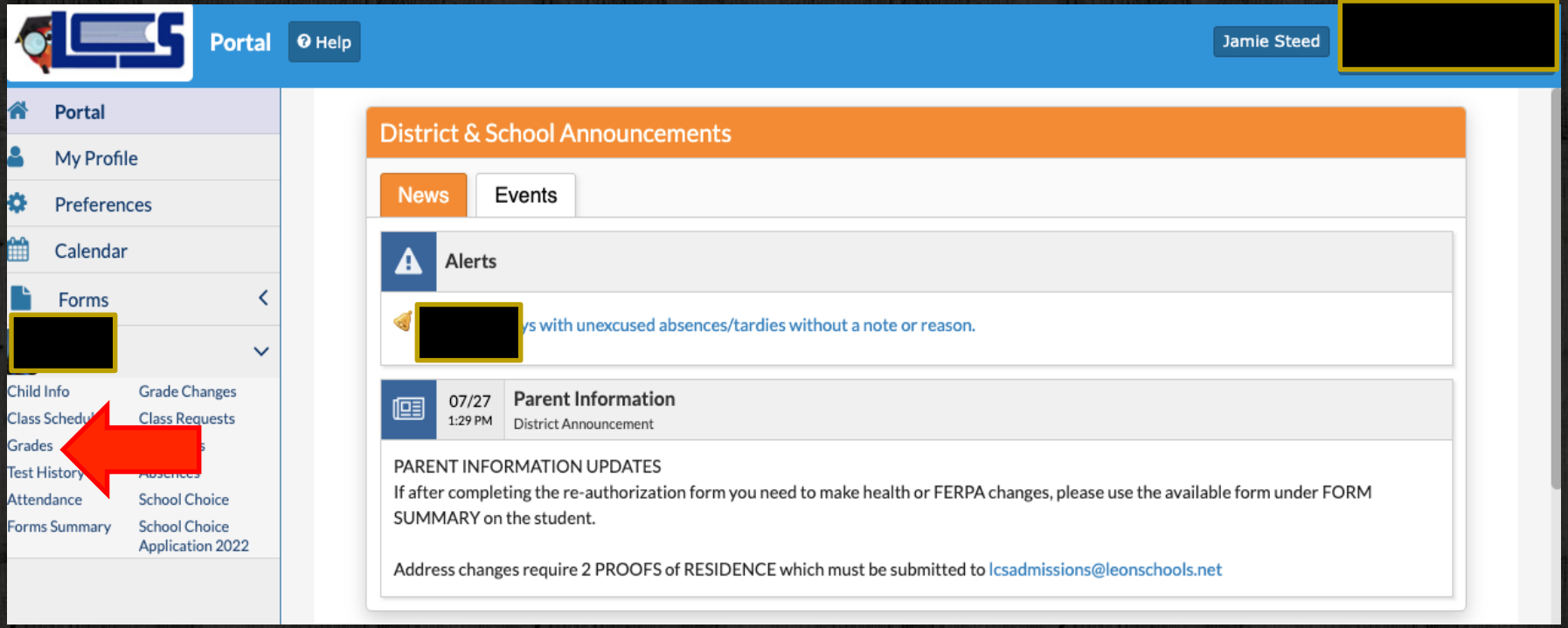
Preferences for Parent Notifications



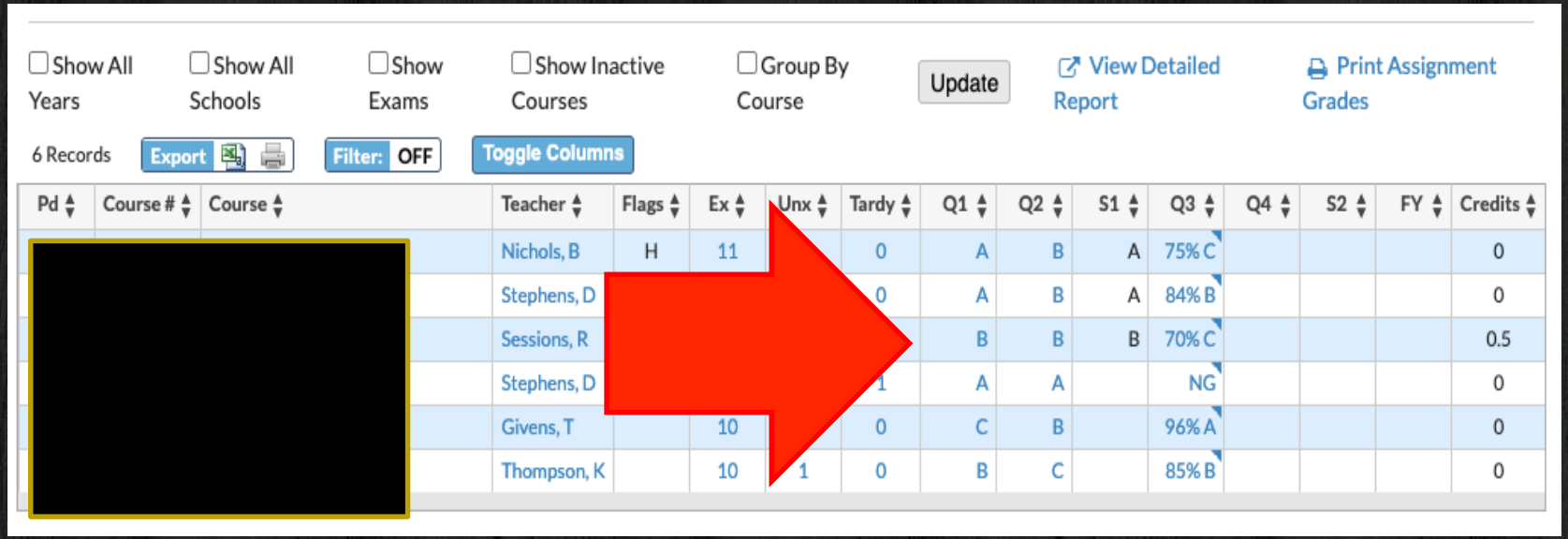
Notifications



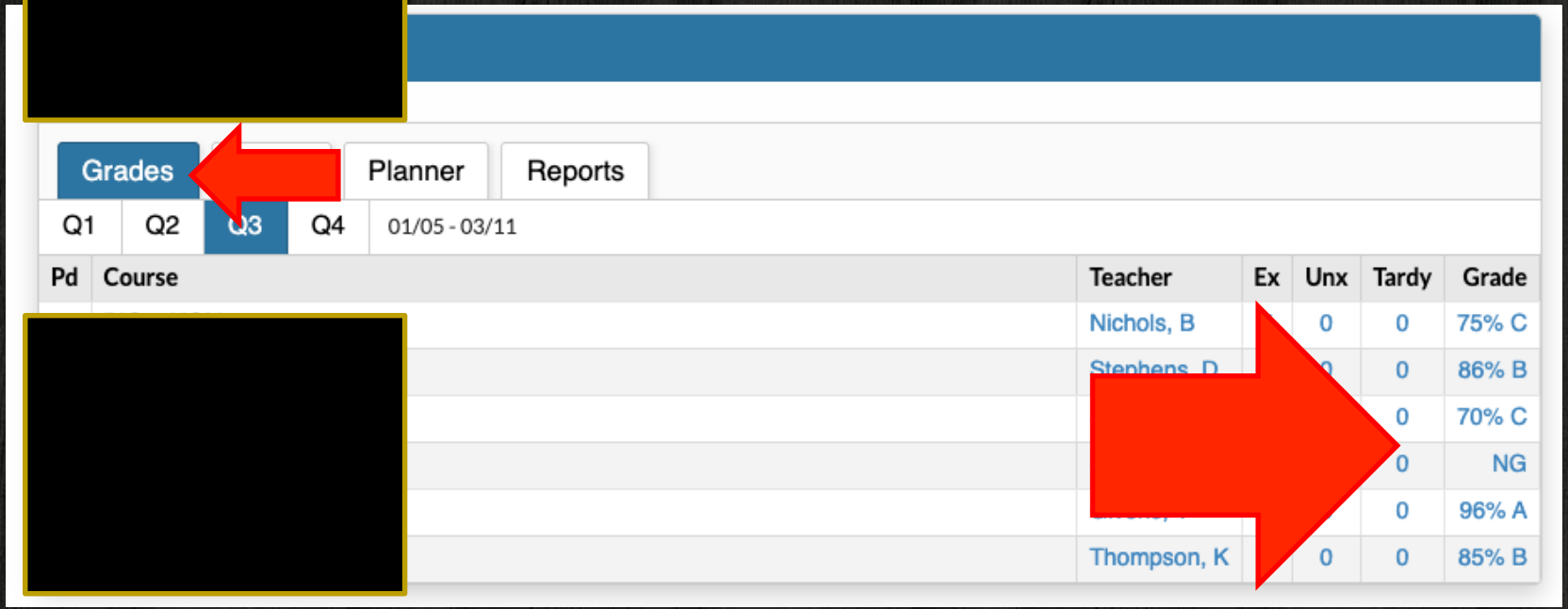
Grades


Portal
Help
Jamie Steed
[redacted]
Portal
My Profile
Preferences
Calendar
Forms
[redacted]
Child Info
Class Schedu
Grades
Test History
Attendance
Forms Summary
Grade Changes
Class Requests
School Choice
School Choice Application 2022
District & School Announcements
News
Events
Alerts
[redacted]ys with unexcused absences/tardies without a note or reason.
07/27
1:29 PM
Parent Information
District Announcement
PARENT INFORMATION UPDATES
If after completing the re-authorization form you need to make health or FERPA changes, please use the available form under FORM SUMMARY on the student.
Address changes require 2 PROOFS of RESIDENCE which must be submitted to lcsadmissions@leonschools.net

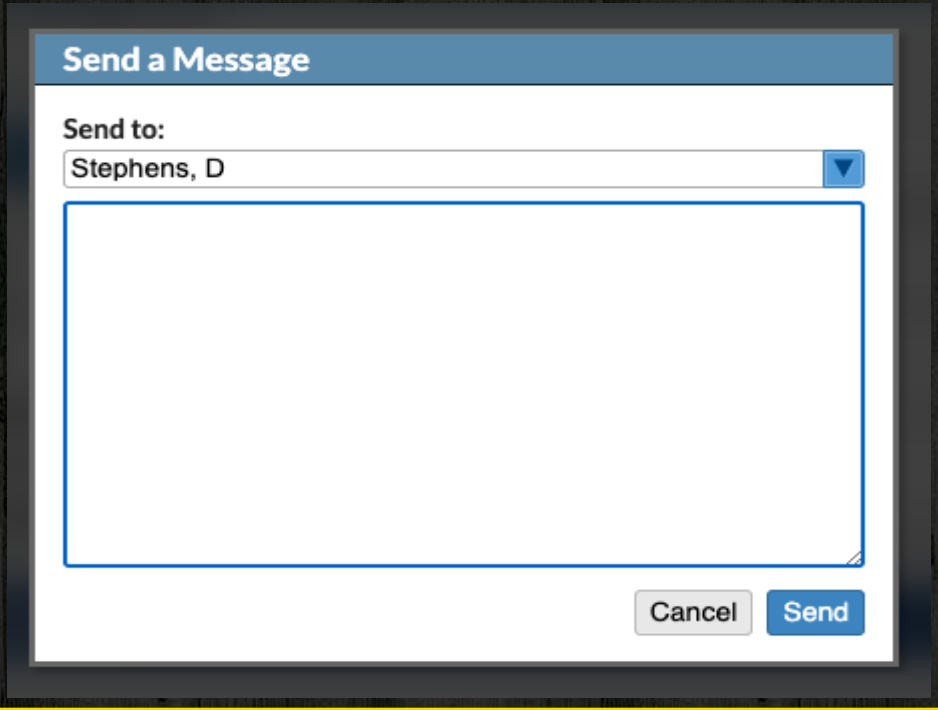
Grades


Show All Years
Show All Schools
Show Exams
Show Inactive Courses
Group By Course
Update
View Detailed Report
Print Assignment Grades
6 Records
Export
Filter: OFF
Toggle Columns
Pd
Course #
Course
Teacher
Flags
Ex
Unx
Tardy
Q1
Q2
S1
Q3
Q4
S2
FY
Credits
Nichols, B H 11 0 A B A 75% C 0
Stephens, D 0 A B A 84% B 0
Sessions, R B B B 70% C 0.5
Stephens, D 1 A A NG 0
Givens, T 10 0 C B 96% A 0
Thompson, K 10 1 0 B C 85% B 0

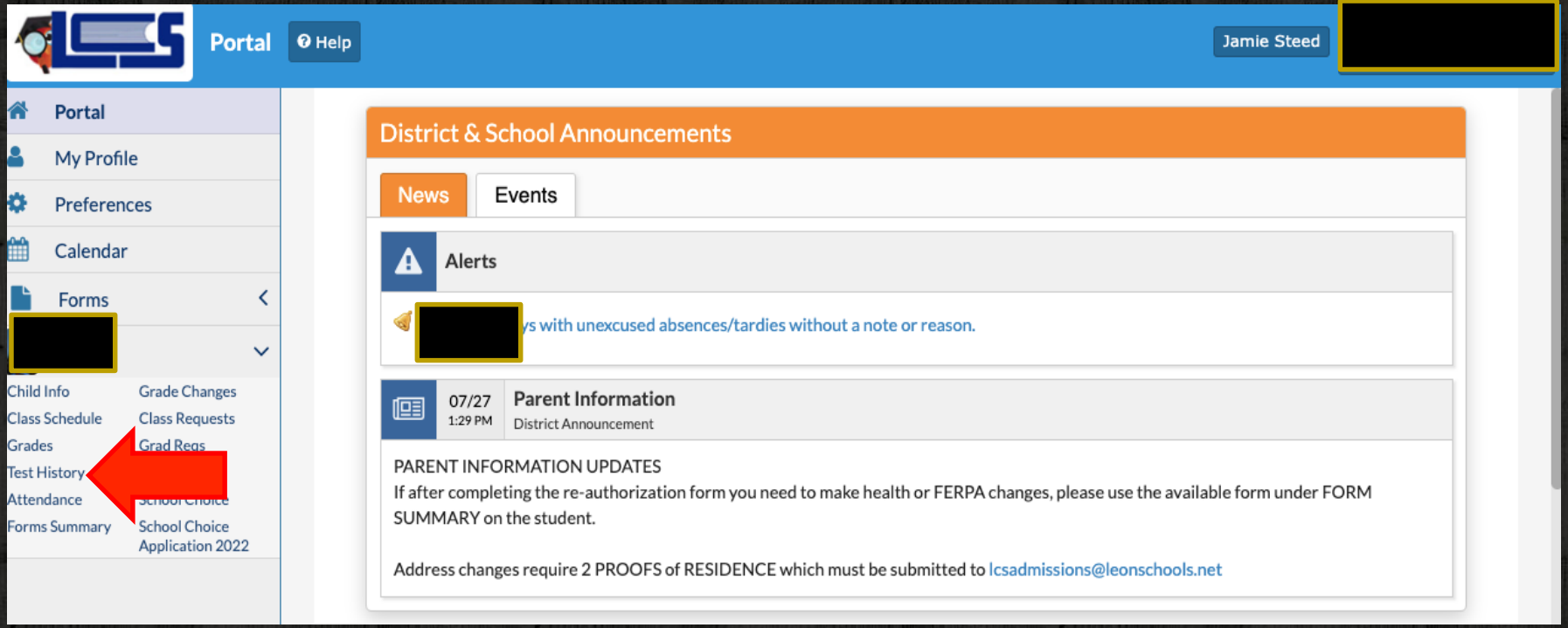
Grades


Grades
Planner
Reports
Q1
Q2
Q3
Q4
01/05 - 03/11
Pd
Course
Teacher
Ex
Unx
Tardy
Grade
Nichols, B
0
0
75% C
0
0
86% B
0
70% C
0
NG
0
96% A
Thompson, K
0
0
85% B

Email the Teacher



Test History

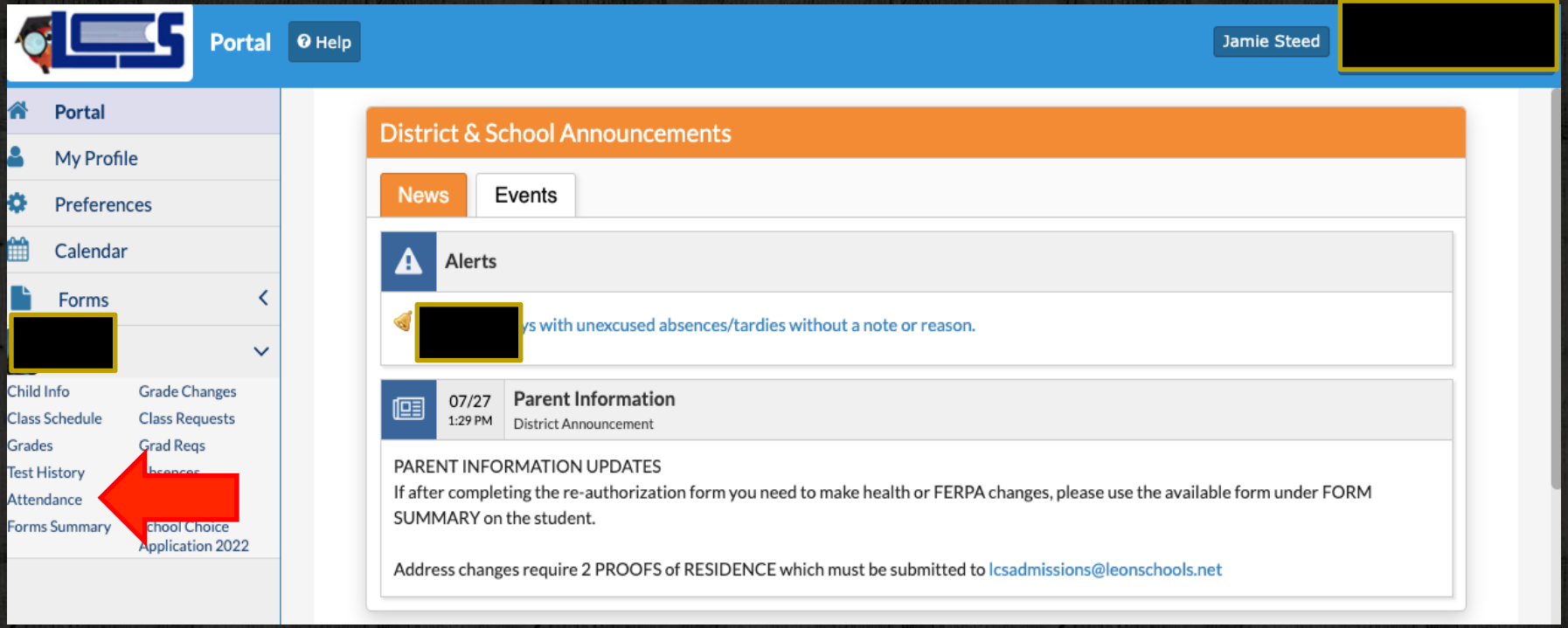


Test History

10 Test Administrations

Test	Administration Date	School Year	Gradeley
Florida End-of-Course Assessment - Civics (ECS)	May 3, 2021	2020-2021	[redacted]
FSA MATH (FSA)	Apr 5, 2021	2020-2021	
FSA ELA (FSA)	Apr 5, 2021	2020-2021	
FSA MATH (FSA)	May 1, 2019	2018-2019	
FSA ELA (FSA)	May 1, 2019	2018-2019	
Florida Comprehensive Assessment Test (FCAT) 2.0 (FC2)	May 1, 2019	2018-2019	
FSA MATH (FSA)	Apr 18, 2018	2017-2018	
FSA ELA (FSA)	Apr 9, 2018	2017-2018	
FSA MATH (FSA)	Apr 11, 2017	2016-2017	

Attendance


Portal
Help
Jamie Steed
[redacted]
Portal
My Profile
Preferences
Calendar
Forms
[redacted]
Child Info
Class Schedule
Grades
Test History
Attendance
Forms Summary
Grade Changes
Class Requests
Grad Reqs
[redacted]
School Choice Application 2022
District & School Announcements
News
Events
Alerts
[redacted]ys with unexcused absences/tardies without a note or reason.
07/27
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Parent Information
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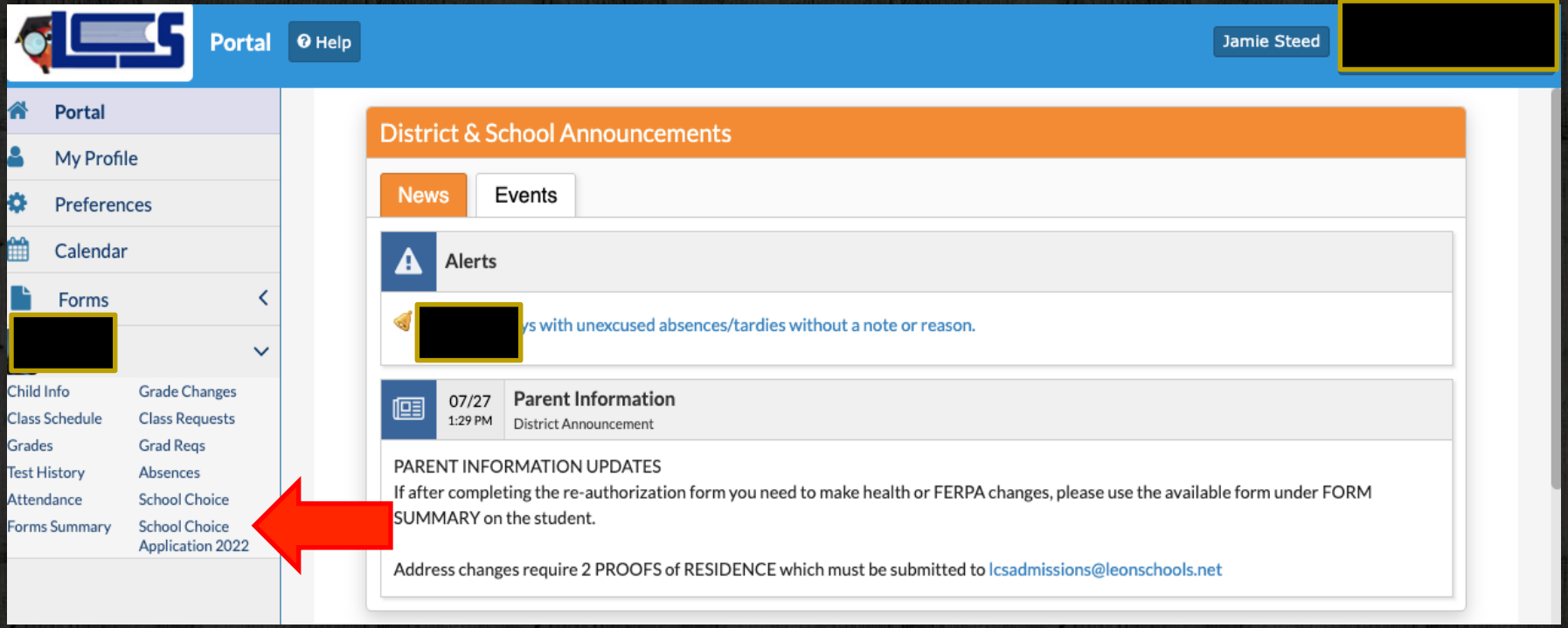
Attendance

A	Unexcused Absent	1 periods	C	Clinic	1 periods
B	Absent, excused - Digital issues	0 periods	D	Detention	0 periods
E	Ex Absence	25 periods -- **4 days**	F	Field Trip	0 periods
G	Religious Holiday	0 periods	O	Other (present)	0 periods
H	Hospital Homebound	0 periods	R	Tardy (Un)	0 periods
I	Illness	21 periods -- **4 days**	T	Tardy (Ex)	0 periods
L	Late - Secondary only	0 periods	V	Left Early Excused	0 periods
M	Medical	16 periods -- **3 days**	Y	Left Early (unexcused)	1 periods
N	Partial Day Susp (Sec)	0 periods	Q	Opportunity for Improvement	0 periods
S	Suspension	0 periods	Z	Present (digital)	0 periods
U	Unsuccessful Appeal	0 periods	X	Administrative Quarantine	0 periods
W	Admin Unexc Absences	0 periods			
VA	Absent (digital)	0 periods			

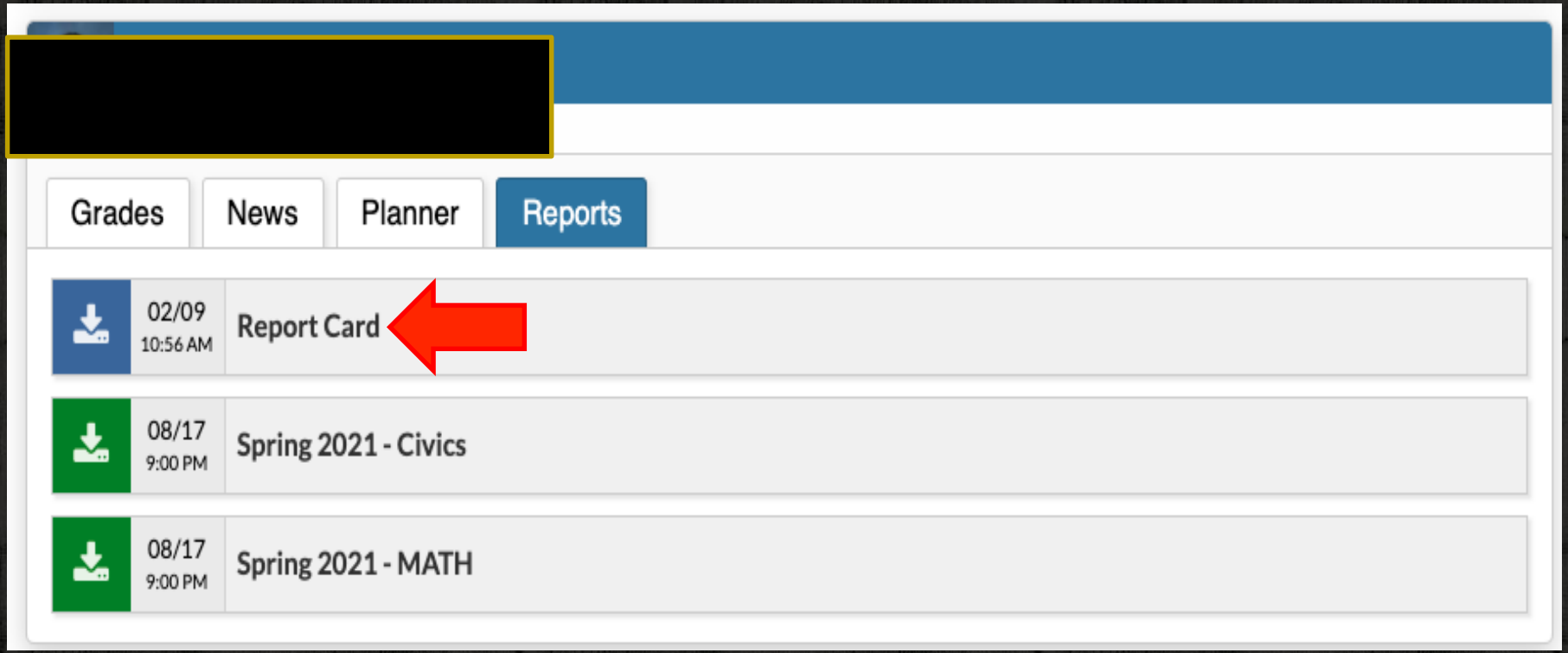
Total Full Days Possible: 110
Total Full Days Attended: 99 (90%)
Total Full Days Absent: 11 (10%)
Enrollment Dates: Aug 11, 2021 - ...

Summary | Chart

School Choice



Progress Reports and Report Cards



Parent Portal Assistance

HELPDESK:

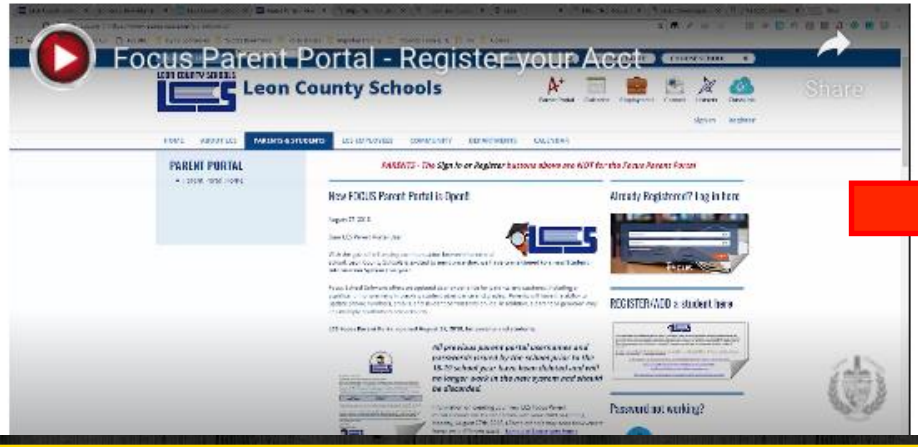
487-7524 7AM-5PM

PORTALHELP@LEONSCHOOLS.NET

Reset Your Password

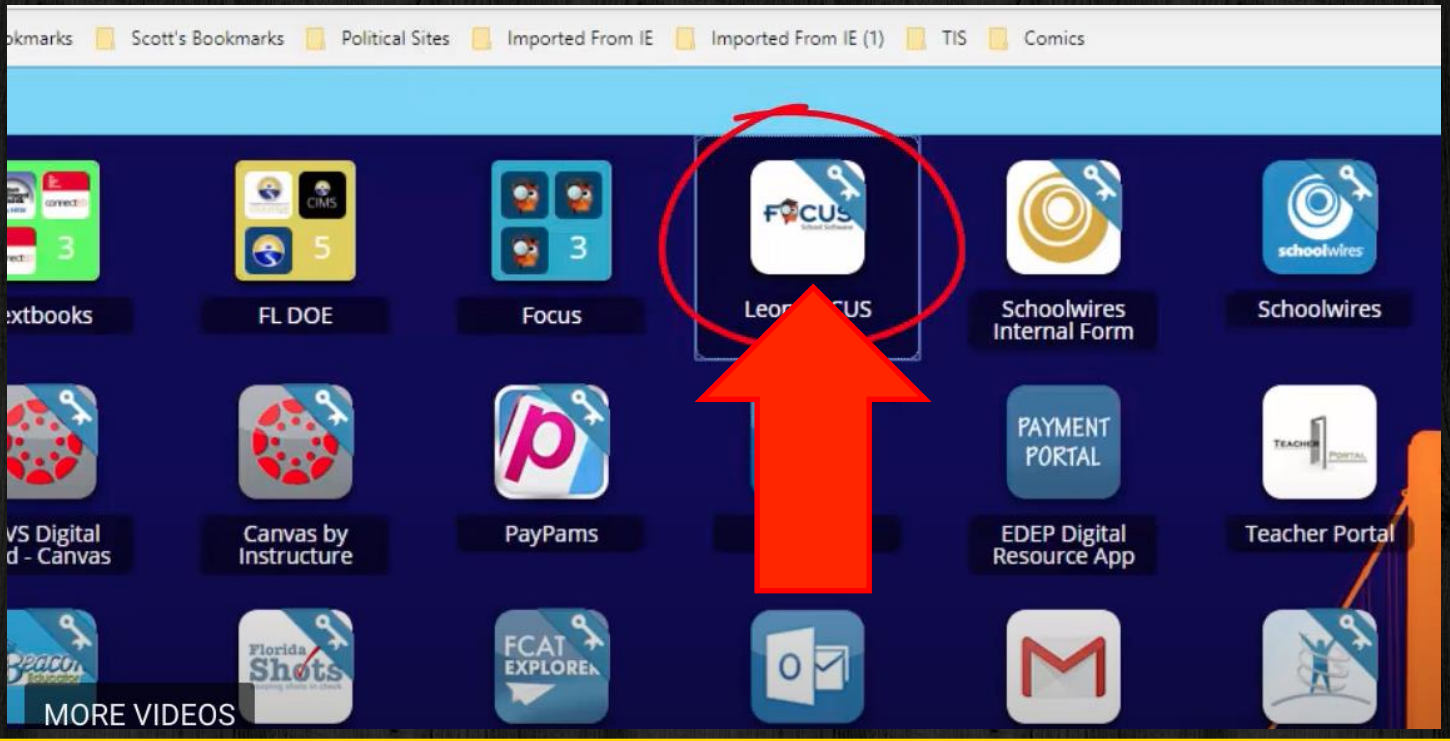
EMAIL ADDRESS.

Focus Portal Instructional Videos



Password not working?

Student Access Through Classlink



Thank you, Parents!

Any questions?